

# OPUS

## INNOVATIVE HR SYSTEM FOR YOUR MOST VALUABLE RESOURCE



**Efficiency**



**Productivity**



**Flexibility**



**Cloud & On-Premise**

### Employee Management

Keeping track of changes related to employees, store employee data in a cloud or on-premise system which can be easily accessed and updated by authorized users.

### Leave Management

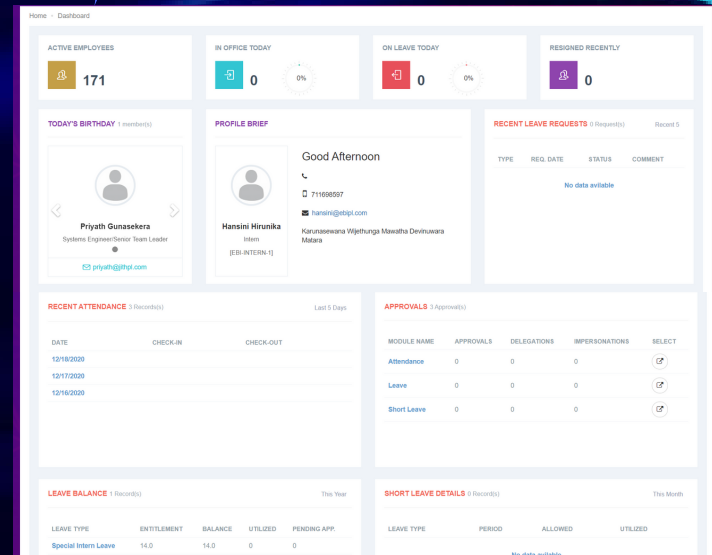
Submit leave requests, leave approval and rejection for the direct supervisor. Leave can be requested or approved via online.

### Reports Management

Allows the administrator / HR Manager to generate the reports about Employee, Absence Management and Attendance.

### Attendance Management

Module gathers time and attendance data from employees. Reduce time and cost spent on attendance tracking. It enables on-site check-in/out, manage employee schedule, and more.



### Dashboard

Critical business intelligence tool that provides visibility to senior HR management for decision making.

